

# CNM Catalog User Guide

## This Guide Will Cover:

- **The Catalog Home Page**  
Learn about the features of the Catalog home page.
- **How to Search Courses**  
Find courses using the search features
- **Course Descriptions**  
Learn about the different courses offered
- **Program Information**  
Learn about the certificates and degrees offered
- **Programs of Study**  
View all the programs of study offered
- **Program Preview**  
Learn important information about the specific programs offered
- **How to Setup My Portfolio**  
Save your favorite pages, programs, courses and more
- **How to Print Important Pages**  
Only print what is important to you



**Questions?**  
**Call 505-224-3000**

**CNM**   
Central New Mexico  
Community College

# Catalog Home Page

Enter any keyword to search the catalog

Use this menu to navigate the catalog

Need to print?  
Use these buttons to format the page for printing

Prepare for graduation and your future after CNM from the beginning!

The screenshot shows the CNM Catalog Home Page. At the top, there is a 'Catalog Search' section with a text input field labeled 'Enter Keyword' and a 'GO' button. Below this is an 'Advanced Search' link. To the left is a navigation menu with links: Catalog Home, About CNM, Academic Calendar, Enrolling at CNM, Student Resources, Educational Options, Non-Credit Options, Academic Policies and Requirements, Moving On, Program Information, Programs of Study, Course Descriptions, Codes and Policies, Glossary, Maps, CNM Catalog Cover, Portfolio Button, and User Guide. The main content area features a large banner image of a desert landscape with the text 'CNM Catalog 2011-2012'. Below the banner is a section titled 'New Catalog Features:' with three bullet points: 'Search' (The CNM catalog is easily searchable by courses, programs, keywords and more), 'My Portfolio' (allows you to record and track your favorite programs, courses and other areas of the catalog), and 'Easy Printing' (Print only the pages that matter to you and your specific interests. CNM is going green!). At the bottom of the main content area are two buttons: 'Catalog User Guide' and 'My Portfolio'. The footer contains links for 'Close Window', 'Back to Top', and 'Print-Friendly Page', along with copyright information: '© 2011 Central New Mexico Community College. Powered by the acalun™ academic catalog management system (ACMS™)'.

2011-2012 Catalog  
2011-2012 Catalog

Catalog Search  
Enter Keyword GO  
Advanced Search

HELP  
Print-Friendly Page

CNM Catalog 2011-2012

New Catalog Features:

- **Search** - The CNM catalog is easily searchable by courses, programs, keywords and more
- **My Portfolio** - allows you to record and track your favorite programs, courses and other areas of the catalog.
- **Easy Printing** - Print only the pages that matter to you and your specific interests. CNM is going green!

Catalog User Guide My Portfolio

Close Window | Back to Top | Print-Friendly Page

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Learn about different courses offered at CNM

Learn about the Programs of Study offered at CNM

Record and track your favorite programs, courses and more using My Portfolio

# Course Search

## Catalog Search

## Advanced Search

- > [Catalog Home](#)
- > [About CNM](#)
- > [Academic Calendar](#)
- > [Enrolling at CNM](#)
- > [Student Resources](#)
- > [Educational Options](#)
- > [Non-Credit Options](#)
- > [Academic Policies and Requirements](#)
- > [Moving On](#)
- > [Program Information](#)
- > [Programs of Study](#)
- > [Course Descriptions](#)
- > [Codes and Policies](#)
- > [Glossary](#)
- > [Maps](#)
- > [CNM Catalog Cover](#)
- > [Portfolio Button](#)
- > [User Guide](#)

2011-2012 Catalog

## Course Descriptions

[HELP](#)[Print-Friendly Page](#)

### Course Filter

Filter this list of courses using course prefix, course code, keywords or any combination.

Prefix:

Code: [e.g. "101"]

Type

Keyword or Phrase: [e.g. biology]

Select...

Select...

Filter

☐ Find whole word or phrase only.

### Accounting

School of Business & Information Technology (BIT)

- [ACCT 1096-1996 - Special Topics](#)
- [ACCT 1109 - Business Math](#)
- [ACCT 1110 - Accounting I](#)
- [ACCT 1111 - Accounting IA](#)
- [ACCT 1112 - Accounting IB](#)
- [ACCT 1120 - Payroll Accounting](#)
- [ACCT 1140 - Accounting Applications](#)
- [ACCT 1210 - Accounting II](#)
- [ACCT 1301 - Volunteer Tax Preparation](#)
- [ACCT 1303 - Volunteer Tax Review](#)
- [ACCT 1398 - Volunteer Tax Internship](#)
- [ACCT 1410 - Quickbooks Complete](#)
- [ACCT 2095 - Cooperative Education](#)
- [ACCT 2096-2996 - Special Topics](#)
- [ACCT 2097 - Independent Study](#)
- [ACCT 2098 - Internship](#)
- [ACCT 2101 - Intermediate Accounting IA](#)
- [ACCT 2102 - Intermediate Accounting IB](#)
- [ACCT 2103 - Intermediate Accounting II](#)
- [ACCT 2230 - Cost Management Accounting](#)
- [ACCT 2340 - Tax Accounting](#)
- [ACCT 2341 - Tax Accounting II](#)
- [ACCT 2420 - Computerized Accounting](#)
- [ACCT 2510 - Governmental Accounting](#)

**Search for courses  
by prefix,  
Course Code (CRN)  
and/or keyword.**

# Course Descriptions

## Catalog Search

## Advanced Search

- > [Catalog Home](#)
- > [About CNM](#)
- > [Academic Calendar](#)
- > [Enrolling at CNM](#)
- > [Student Resources](#)
- > [Educational Options](#)
- > [Non-Credit Options](#)
- > [Academic Policies and Requirements](#)
- > [Moving On](#)
- > [Program Information](#)
- > [Programs of Study](#)
- > [Course Descriptions](#)
- > [Codes and Policies](#)
- > [Glossary](#)
- > [Maps](#)
- > [CNM Catalog Cover](#)
- > [Portfolio Button](#)
- > [User Guide](#)

2011-2012 Catalog

## Course Descriptions

[HELP](#)[Print-Friendly Page](#)

### Course Filter

Filter this list of courses using course prefix, course code, keywords or any combination.

Prefix:

Code: [e.g. "101"]

Type

Keyword or Phrase: [e.g. biology]

Select...

Select...

☐ Find whole word or phrase only.

### General Trades Apprenticeship

School of Applied Technologies

- [GTAP 1125 - General Trades Apprenticeship](#)
- [GTAP 1215 - General Trades Apprenticeship](#)
- [GTAP 1225 - General Trades Apprenticeship](#)
- [GTAP 1315 - General Trades Apprenticeship](#)
- [GTAP 1325 - General Trades Apprenticeship](#)
- [GTAP 1415 - General Trades Apprenticeship](#)
- [GTAP 1425 - General Trades Apprenticeship](#)

### History

School of Communication, Humanities, & Social Sciences

- [HIST 1101 - Western Civilization I](#)
- [HIST 1102 - Western Civilization II](#)
- [HIST 1161 - History of the United States I](#)
- [HIST 1162 - History of the United States II](#)
- [HIST 2096-2996 - Special Topics](#)
- [HIST 2230 - Twentieth Century Russia](#)
- [HIST 2240 - Vietnam: War Politics and Culture](#)
- [HIST 2260 - History of New Mexico](#)

**Click on the course title to see all course information.  
Click on the title again to hide the text**

[\[ Print Course \]](#)

### HIST 2260 - History of New Mexico

3 credit hour(s)

(Prerequisites: [RDG 0950](#) or [appropriate placement scores](#). Recommended prerequisite: [ENG 1101](#))[RDG 0950](#)

Surveys New Mexico's history from 1500 to the present: contributions of the interactions among Native Americans, Hispanics, Anglos and others.



# Program Information

Learn about the  
differences between  
certificates and  
degrees offered at CNM

2011-2012 Catalog

## Program Information

[HELP](#)

[Print-Friendly Page](#)

### Catalog Search

### Advanced Search

- > [Catalog Home](#)
- > [About CNM](#)
- > [Academic Calendar](#)
- > [Enrolling at CNM](#)
- > [Student Resources](#)
- > [Educational Options](#)
- > [Non-Credit Options](#)
- > [Academic Policies and Requirements](#)
- > [Moving On](#)
- > [Program Information](#)
- > [Programs of Study](#)
- > [Course Descriptions](#)
- > [Codes and Policies](#)
- > [Glossary](#)
- > [Maps](#)

- [Programs of Study](#)
- [Find Your Career at CNM](#)
- [Career Clusters](#)
- [Program Accreditation](#)

## Programs of Study

This section presents the Programs of Study that CNM offers. CNM offers the following types of certificate and degree programs:

- **Certificate of Achievement (1-15 credit hours):** A certificate program that prepares students to enter either skilled or paraprofessional occupations or to upgrade workplace skills and knowledge.
- **Certificate of Completion (16-59 credit hours):** A certificate program that prepares students to enter either skilled or paraprofessional occupations or to upgrade workplace skills and knowledge.
- **Associate of Applied Science (AAS) Degree:** An AAS degree program prepares students to enter either skilled or paraprofessional occupations or to upgrade workplace skills and knowledge. An AAS program is not intended to transfer to bachelor's degree programs, although certain courses may be accepted at some institutions.
- **Associate of Arts (AA) Degree:** An AA degree program is designed for transfer into a bachelor's degree program in liberal arts, social or behavioral sciences or a professional field with such disciplines as its base.
- **Associate of Science (AS) Degree:** An AS degree program is designed for transfer into a bachelor's degree program in a technical, medical or professional field with such disciplines as its base.

The Career Clusters and Pathways section below lists programs by career cluster. The [Program Accreditation](#) section shows a listing of all degrees and certificates accredited by outside agencies or organizations.

Note: Courses numbered below 1000 cannot be used to meet program graduation requirements.

Students are advised to inquire about special requirements or background checks prior to enrolling in a program of study. Students with a criminal background may have limited employment opportunities in certain career fields or at certain job locations. Many employers perform pre-employment background checks. Others may require a security clearance. A criminal background may also prevent a student from performing an internship for some employers. By accepting a student into a program, CNM in no way guarantees a student will be accepted into an internship or be qualified for employment. Some programs may not be eligible for financial aid assistance. See the financial aid web page for ineligible programs ([cnm.edu/depts/fass](http://cnm.edu/depts/fass)).

## Career Clusters and Pathways

### FIND YOUR CAREER AT CNM

Central New Mexico Community College believes students are most successful when they begin their education with a career goal in mind. CNM uses career clusters and pathways to help students identify, plan and achieve career goals.

### What are Career Clusters?

- Career clusters are groups of careers in business and industry that share similar skill sets and related occupations.
- Career clusters organize careers so that educators and students can target the education and skills needed for specific jobs.

# Programs of Study

## Catalog Search

## Advanced Search

- > [Catalog Home](#)
- > [About CNM](#)
- > [Academic Calendar](#)
- > [Enrolling at CNM](#)
- > [Student Resources](#)
- > [Educational Options](#)
- > [Non-Credit Options](#)
- > [Academic Policies and Requirements](#)
- > [Moving On](#)
- > [Program Information](#)
- > [Programs of Study](#)
- > [Course Descriptions](#)
- > [Codes and Policies](#)
- > [Glossary](#)
- > [Maps](#)
- > [CNM Catalog Cover](#)
- > [Portfolio Button](#)
- > [User Guide](#)

2011-2012 Catalog

## Programs of Study

[HELP](#)

 [Print-Friendly Page](#)

### Accounting

[Go to information for Accounting.](#)

- [Accounting, Associate of Applied Science](#)
- [Accounting, Certificate of Completion](#)
- [Bookkeeping, Certificate of Completion](#)
- [Certified Public Accountant \(CPA\) Preparation, Certificate of Completion](#)
- [Payroll Clerk, Certificate of Completion](#)

### Alternative Teacher Licensure (ATL)

[Go to information for Alternative Teacher Licensure \(ATL\).](#)

- [ATL-- Elementary Education Certificate of Completion](#)
- [ATL--Early Childhood Multicultural Education Certificate of Completion](#)
- [ATL--Secondary Education Certificate of Completion](#)
- [ATL--Special Education Certificate of Completion](#)

### Anthropology, UNM Transfer

[Go to information for Anthropology, UNM Transfer.](#)

- [Anthropology, Associate of Arts](#)

### Apprenticeships

[Go to information for Apprenticeships.](#)

- [Commercial Carpentry Apprenticeship](#)
- [Electrical Trades Apprenticeship](#)
- [General Trades Apprenticeship](#)
- [Industrial Plant Maintenance Apprenticeship](#)
- [Iron Worker Apprenticeship](#)
- [Plumbing Apprenticeship](#)
- [Sheet Metal Apprenticeship](#)

### Architectural/Engineering Drafting Technology

[Go to information for Architectural/Engineering Drafting Technology.](#)

- [Architectural/Engineering Drafting Technology, Associate of Applied Science](#)
- [Architectural/Engineering Drafting Technology, Certificate of Completion](#)
- [Computer Assisted Drafting, Certificate of Achievement](#)

### Automotive Technology

[Go to information for Automotive Technology.](#)

### Aviation Technology

[Go to information for Aviation Technology.](#)

- [Airframe Maintenance Technician, Certificate of Completion](#)
- [Aviation Maintenance Technology, Associate of Applied Science](#)
- [Powerplant Maintenance Technician, Certificate of Completion](#)

### Biology, Transfer

[Go to information for Biology, Transfer.](#)

- [Biology, Associate of Science](#)

**View information on  
all programs of study,  
certificates and  
degrees offered at  
CNM**

# Program Preview

## Catalog Search

## Advanced Search

- > [Catalog Home](#)
- > [About CNM](#)
- > [Academic Calendar](#)
- > [Enrolling at CNM](#)
- > [Student Resources](#)
- > [Educational Options](#)
- > [Non-Credit Options](#)
- > [Academic Policies and Requirements](#)
- > [Moving On](#)
- > [Program Information](#)
- > [Programs of Study](#)
- > [Course Descriptions](#)
- > [Codes and Policies](#)
- > [Glossary](#)
- > [Maps](#)

2011-2012 Catalog

## Geographic Information Technology, Associate of Applied Science

[HELP](#)[Print-Friendly Page](#)

Return to: [Programs of Study](#)

### Program Proficiencies

- [English 2 Proficiency](#)
- [Reading 2 Proficiency](#)
- [MATH 1310](#) or [appropriate placement scores](#)
- [IT 1010](#)

Students must demonstrate proficiency in these areas either by [placement scores](#) or specific course work.

### Recommended Sequence of Courses

#### Term 1

- [IT 1010 - Introduction to Computers](#)
- [GIS 1001 - Introduction To GIS](#)
- [CIS 1207 - Programming Logic and Design](#)
- [GIS 1006 - Land Information Systems](#)
- [MATH 1310 - Intermediate Algebra](#)

#### Term 2

- [CAD 1001 - Basics Of CAD](#)
- [MATH 1315 - College Algebra](#)
- [ENG 1101 - College Writing](#)
- [GIS 1010 - Remote Sensing](#)
- [GIS 2001 - Intermediate GIS](#)

#### Term 3

- [GIS 2010 - GPS Field Mapping](#)
- [Approved Elective](#) 3 credit hour(s)
- [MATH 1410 - Trigonometry](#)
- [GIS 1005 - CAD for GIS](#)
- [GIS 2020 - Trends in Geospatial Technology](#)

#### Term 4

- [CIS 1513 - Database Design and Introduction to SQL](#)
- [GIS 2006 - Advanced GIS](#)
- [GEOG 1101 - Physical Geography](#)
- or
- [GEOG 1102 - Human Geography](#)
- [CM 2205 - Construction Surveying](#)
- [SIIR 1002 - Math for Surveyors](#)

**Program requirements  
and recommended  
sequence of courses to  
fulfill your certificate or  
degree**

# My Portfolio

Create your login to  
begin saving your  
important items!

## Catalog Search

## Advanced Search

- > [Catalog Home](#)
- > [Welcome from the President](#)
- > [About CNM](#)
- > [Academic Calendar](#)
- > [Enrolling at CNM](#)
- > [Student Resources](#)
- > [Educational Options](#)
- > [Distance Learning](#)
- > [Non-Credit Options](#)
- > [Academic Policies and Requirements](#)
- > [Moving On](#)
- > [Program Information](#)
- > [Academic Schools](#)
- > [Programs of Study](#)
- > [Course Descriptions](#)
- > [Codes and Policies](#)
- > [Glossary](#)
- > [Maps](#)
- > [My Portfolio](#)

## My Portfolio



If you have a login account, you can retrieve everything in your Portfolio from a previous visit by logging in below.

If you are a new user, you can [create an account](#), which will allow you to save your Portfolio and access it later.

If you forgot your password, enter your e-mail address only and click *Retrieve Password* to have your password sent to you.

E-mail Address:

Password:

To remove items from your Portfolio, check boxes next to the item to remove and click the *Remove* button.

### The following courses have been added to your Portfolio:

There are currently no courses in your Portfolio.

### The following programs have been added to your Portfolio:

There are currently no programs in your Portfolio.

### The following pages have been added to your Portfolio:

There are currently no pages in your Portfolio.

### The following divisions have been added to your Portfolio:

There are currently no divisions in your Portfolio.

### The following saved searches have been added to your Portfolio:

There are currently no saved searches in your Portfolio.

[Back to Top](#) | [Print-Friendly Page](#)

Save favorite  
courses,  
programs,  
pages and more




# Easy Printing


Each page has two links  
to the printer-friendly  
version of the page

**Catalog Search**  
Enter Keyword   
**Advanced Search**

- > Catalog Home
- > About CNM
- > Academic Calendar
- > Enrolling at CNM
- > Student Resources
- > Educational Options
- > Non-Credit Options
- > Academic Policies and Requirements
- > Moving On
- > Program Information
- > Programs of Study
- > Course Descriptions
- > Codes and Policies
- > Glossary
- > Maps
- > CNM Catalog Cover
- > Portfolio Button
- > User Guide

2011-2012 Catalog  
**2011-2012 Catalog WIP**

[HELP](#)  
 [Print-Friendly Page](#)




**CNM Catalog 2011-2012**

**New Catalog Features:**

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**My Portfolio**

[Close Window](#) | [Back to Top](#) |  [Print-Friendly Page](#)